



We Serve

LIONS CLUB OF HAMILTON INC.

Site Convener: Tina Dunbabin

P.O. Box 523 Hamilton 3300

Phone: (M) 0498 403 557 Email: lionsclubhamiltonmarkets@gmail.com

Dear Patron

The Lions Club Hamilton is currently planning their “**Autumn Market**” to be held at the Hamilton Showgrounds on **SUNDAY 7th May 2017**. These markets have proved to be very successful and we thank you for your support in the past, and look forward to your continued support in the future. Profits from stall fees will go to the Lions activities account and be used for local projects.

Site fees are **\$20.00 each** including Public Risk Insurance (there is no GST charged on site fees) and payments can be made via bank deposit (please see the next page for details) or cheque. To streamline our organisation of this event, we would ask you to fill in the completed application form and return by **28th April 2017** to the above address either via email or post. We will then be able to allocate sites and return a receipt and a site allocation to you, not less than seven days before the market. Application forms returned after **28th April 2017** will be accepted if sites are available, but the popularity of this event is growing and we do have difficulty in placing all applicants.

Please note we will not mail out site allocations unless you have paid for your site and returned your application form.

Stall Holder Information:

Stall Holder information regarding the Market is detailed below:

- **Site Sizes: Wall 3.8 m X 6 m Deep Middle Row Sites 6.6 x 3m Deep**
- Public access to the Showgrounds will not be allowed before 9.00am on 7th May 2017. Market will close at 1.00pm on the Sunday.
- Gates will open for preparation of stalls at:
 - æ **1.00pm – 4pm Saturday 6th May 2017 (Horner St Gate ONLY)**
 - æ **7.00am Sunday 7th May 2017 (Shakespeare Street Gate ONLY)**
- All tables etc. are to be supplied by the stallholder.
- The Lions club reserves the right to sell all take away food. (BBQ, hot dogs, tea, coffee, sandwiches, single serve cakes, soft drinks etc).
- Stallholders are reminded that they must not encroach on other stallholder’s sites. The Site Convener will settle any dispute over sites.
- **ALL SITE HOLDERS MUST CHECK IN WITH THE SITE CONVENER BEFORE SETTING UP SITE.**

Please Also Note

- Dogs will not be allowed in the Sheep Pavilion.
- Water pistols are not to be offered for sale as their use may cause damage to other stallholders stock.
- Sale of live birds and animals contravene the guidelines of the R.S.P.C.A. and therefore will not be allowed.
- Patrons are also advised that it is against the law to sell imitations of brand label clothing.
- Stall Holders must comply with all pertinent regulations, including Occupational Health & Safety.

FOR FOOD / DRINK STALLHOLDERS

- All food/drink stallholders must submit a statement of trade to the Southern Grampians Shire Council at *1 Market Place, Hamilton, Victoria 3300*, 5 days before the event. Contact the Environmental Health Coordinator on 03 55730256; email pporter@sthgrampians.vic.gov.au
 - æ Statement of trade forms can be down loaded from the council web site www.sthgrampians.vic.gov.au
 - æ Food handling registration number **MUST** be written on the application form.

LIONS CLUB of HAMILTON Inc.

Bank Details for Direct Deposit.

Please include your NAME and "MARKET" on receipt.

Please note the change in account details

Please advise when paid.

Lions Club of Hamilton (Activities Statement Acct)

Bendigo Bank
BSB: 633-000
Account No 1584 72597